



# **Coach's Tournament Checklist:**

*Welcome to the softball tournament!*

## **YOU SHOULD HAVE ALREADY:**

- ◆ Attended the Pre-Tournament Meeting and received general tournament information, your game brackets, game times and locations.
- ◆ Turned in a final LDS Team Roster form, with appropriate signatures and rule waivers.

## **PRIOR TO THE TOURNAMENT:**

- ◆ Completely review *and know* all the information in your packet.
- ◆ Make a list of all team members' names with uniform numbers, to make check-in easier.
- ◆ Inform all team members regarding game times and locations, tournament rules, sportsmanship, uniform standards, etc.
- ◆ Remind team members to come in proper clothing. This includes uniform shirts (with legal numbers), proper shoes (no metal spike), pants or modest shorts (spandex shorts must be covered by other shorts), and no jewelry.
- ◆ Be prepared! Bring your tournament packet and have a pencil/pen, paper, tape, extra team uniforms, etc.
- ◆ If you must forfeit a game please call the tournament director so that we can contact those affected.

## **GAME DAY CHECK-IN PROCEDURE:**

- ◆ Be at the game 20 minutes prior to game time to allow time to check-in (turn in line-up) and have a team prayer.
- ◆ Home and visitor is decided by a coin toss. Home team shall bat last in the inning (Rule 5, Section 1). It is recommended that the home team use the 3<sup>rd</sup> base dugout.
- ◆ Deliver Team Line-up to check-in personnel, include:
  - All team members' names, as they appear on the LDS Team Roster form.
  - Uniform number for all team members.
  - Players listed in batting order
- ◆ If the line-up and at least 9 players are not present at the posted game time the team will forfeit the game. Short-Handed Rule (Rule 4, Section 1, D):
  - To start a game: A game may begin or finish with one less than required to start;
  - The vacant position must be listed last in the batting order;
  - An out will be taken when the vacant position in the batting order appears.
  - When the substitute arrives, the substitute must be inserted ... into the vacant spot.
- ◆ *Any roster additions must have Tournament Director approval PRIOR to being allowed to play.*

## **DURING THE GAME:**

- ◆ You are the team spokesman. Please encourage only the very best from your players, bench personnel and spectators. They will follow your example.
- ◆ No spectators on the team bench only identified team members may sit on the bench.
- ◆ Women coach female teams and men coach male teams.  
(Church Handbook of Instruction Bk.2 sec.10 p.274)
- ◆ Have your team ready to play at game time and especially between each inning. Help us keep the games on schedule.